



HEALTH AND SAFETY POLICY

Date:	25 th April 2022
Version:	1
Ownership:	Sporting Weston F.C.
Date Committee approval granted:	27/05/2022



Sporting Weston F.C. Health and Safety Policy Statement

Sporting Weston Football Club is committed to providing a safe working, learning, coaching and teaching environment for all club personnel and any related third parties. Responsibility for health and safety ultimately lies with The Chairman, Adam Palmer. The objective of this policy is to attain and maintain high standards of health and safety performance throughout Sporting Weston Football Club and detail standards expected of all candidates and personnel including (but not limited to) Committee Members, Managers, Coaches, and Players and others who may undertake voluntary work on Sporting Weston Football Club's behalf.

HEALTH AND SAFETY POLICY:

To support our Health and Safety policy statement we are committed to the following duties:

- Undertake regular, recorded risk assessment of the club premises and all activities undertaken by the club.
- Create a safe environment by putting health and safety measures in place as identified by the assessment.
- Ensure that all members are given the appropriate level of training and competition by regularly assessing individual ability dependant on age, maturity and development.
- Ensure that all members are aware of, understand and follow the club's health and safety policy.
- Appoint a competent club member to assist with health and safety responsibilities.
- Ensure that normal operating procedures and emergency operating procedures are in place and known by all members.
- Provide access to adequate first aid facilities, telephone and qualified first aider at all times.
- Report any injuries or accidents sustained during any club activity or whilst on the club premises.
- The provision and maintenance of safe equipment that poses no risk to health.
- The provision of relevant information to club personnel, spectators and any related third parties, including instruction, training and supervision, as is necessary to ensure health and safety.
- Maintenance of safe environments, including a means of access in a condition that is safe and without risk to health.
- Progressive identification and assessment of all risk, taking measures to eliminate or control it
- The health and safety and welfare of vulnerable candidates is addressed through positive action
- All required and appropriately qualified members of personnel are given training to identify and control potentially hazardous situations/environments.
- Effective measures, such as fire alarms, are in place to deal with emergencies.
- Ensure that the implementation of the policy is reviewed regularly and monitored for effectiveness.



AS A CLUB MEMBER YOU HAVE A DUTY TO:

- Take reasonable care for your own health and safety and that of others who may be affected by what you do or not do.
- Co-operate with the club on health and safety issues.
- Correctly use all equipment provided by the club.
- Not interfere with or misuse anything provided for your health, safety or welfare.

This list is not exhaustive and represents general principles followed by Sporting Weston Football Club in respect of health and safety.

To enable these duties to be carried out, it is our intention to ensure that responsibilities for health and safety matters are effectively assigned, accepted and fulfilled at all levels of management and staff within our organisational structure. We will, so far as it is reasonably practicable, ensure that:

- Adequate resources are provided to ensure that proper provision can be made for health and safety.
- H&S objectives and the policy will be set annually and reviewed as legislation impacts on the need for update and change.
- Hazards will be identified and the risk of injury, disease or dangerous occurrence will be minimised by the achievement and maintenance of high standards of health and safety.
- Risk assessments and Safe systems of work will be provided and maintained to ensure there are no risks to health.
- Arrangements for use and maintenance for handling, storage, and transport of plant, machinery, equipment and substances for use at the club are safe and without potential risks to health.
- All club members and third parties are provided with such information, instruction, training and supervision as is necessary to secure their safety and health at work and the safety of others who may be affected by their actions.
- Where appropriate, health surveillance will be provided for club members.
- Accidents and cases of club-related ill health are proactively prevented and that we provide adequate control of health and safety risks from club related activities.
- Emergency evacuation procedures are implemented, tested and maintained.
- There are robust control measures for controlling contractors when working on site.
- The working environment of all club members and third parties is safe and without risks to health and that adequate provision is made with regard to the facilities and arrangements for their welfare at the club, with safe access to and egress to and from the club place.
- Monitoring activities and inspections are undertaken to maintain agreed standards.
- Sustainability is integrated into our daily routines to reduce our carbon footprint.
- That there are established and maintained effective procedures for consultation and communications between all levels of club members and third parties on all matters relating to health, safety, sustainability and welfare.

Signed: Adam Palmer, Chairperson

Date: 22/05/2022

CLUB HEALTH AND SAFETY OFFICER: Gary Booth - 07971952705



FIRST AID: Location of first aid facilities: *Referee changing room & with coaches during matches*

Location of telephones: *With coaches during matches & training*

Location of defibrillator: *Wall of the village hall next to the disabled parking bays*

Qualified First Aiders

Name	Team (if applicable)	Contact Number
Adam Palmer	1st Team	07970136926
Paul Owen	1st Team	07881460019
Craig Starrett	Reserves	07955321873
Lee Sansum	Colts	07971137347
Dan Kear	Colts	07738077066
Mike D'Arcy	U16	07545508348
Leighton Grant	U16	07817333655
Liam Bavin	U15	07814931584
Peter Frake	U15	07809436791
Trevor Argrave	U13	07508806425
Luke Kershaw	U10	07513053038
Ben Dobson	U10	07760270841
Mike Marshall	U8	07375459264
Rob Smith	U8	07981410712
Paul Owen	Vets	07881460019
Matt Bazell	Vets	07414965005
Kris Murphy	Vets	07701029218

All confirmed nominees are appropriately qualified first-aiders, holding current and a minimum FA first-aid certificates. Therefore, one of the first-aiders listed above must be contacted in the event of



an incident occurring, to administer any first aid required. Whilst First Aiders are listed above individual teams, they are also nominated as First Aiders for Sporting Weston FC in general. It is important that all issues where a first-aid has been involved are recorded in the necessary incident logbook(s) which accompany the first-aid box(es).

Risk Assessment Procedures

Managers, Coaches and Club Members must ensure that suitable and sufficient control measures are in place to reduce identified risks when they are delivering any component of a training session and / or match day programme. Any information a Manager / Coach or Club Member has identified in relation to risk should be shared with/distributed to other members of personnel. All personnel required to conduct risk assessments will be given the appropriate training and/or will be made aware of what is expected of them in advance.

Prior to conducting a training session and / or match day programme, the Manager, Coach or Club Member will conduct a risk assessment and record relevant findings in line with Sporting Weston Football Club's health and safety policy. Where Managers, Coaches and Club Members complete a session where they would not normally complete a session, a risk assessment must be conducted, to ensure the health and safety of all present. Additionally, a risk assessment is required to be conducted prior to any practical activity. A risk assessment form has been created for these purposes.

Risk Assessment Form

Site of Risk Assessment:

Dates of Assessment:

Activity:

Person carrying out the assessment:

The Check



Signature Date

The form must be completed prior to the start of each coaching session or match day programme. Please take a photograph of the completed form and email to sportingwestonfc@gmail.com for filing and record keeping

SPORTING WESTON FC